

**The Treasurer
Ceylon Bank Employees' Union
20, Temple Road
Colombo 10**



Reference No -
(for office use only)

**Application for Maternity Benefit Award
under the Welfare Scheme of the Ceylon Bank Employees' Union**

1. Full Name of Member :
2. P F No/Service No :
3. Maiden Name :
4. Private Address :
5. Contact No : Mobile Home :
6. Email Address :
7. NIC No :
8. Bank : Branch/Dept :
9. Details of Previous 12 months work place :
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10. Date Joined the Bank :
11. Date Joined the Union :
- (The date on which membership fees deducted for the first time)
12. Date on which leave will be taken for confinement
(If birth has already been delivered please attach a certified copy of the Birth certificate of child)
I confirm that I have not obtained any benefit previously under the above scheme.
13. Witness
Name :
Signature : Signature of Applicant

RECOMMENDATION FOR THE BRANCH UNION

Recommendation of the Department/Branch Representative
I Certify that the above information furnished by the applicant is true and correct. I recommend Payment.

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Name and signature of Branch/Dept Delegate

Payment recommended by the Branch Union

Name : Post : Signature :

Payment Recommended
Treasurer of the Parent Union

I confirm receipt of Rs 10,000/= (Rupees Ten thousand only) by cheque No
being Maternity Benefit award in terms of the application overleaf.

Yours faithfully

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Signature of Applicant Date

Rules of Maternity Benefit Award under the Welfare Scheme of the Ceylon Bank Employees' Union

1. Applicant should have been a member of the union who has contributed to the membership and the Welfare Funds of the Union continuously for the twelve months, preceding the application.
2. the Benefit Award is a once and for all payment for each female member
3. the application should be filled in the applicant's own hand writing and should be witnessed by a member in the same branch to which the applicant is attached.
4. It is the duty of the member to certify the information contained in the application. If any false information is stated, action will be taken in terms of the Unions Constitution.
5. Application may be made in advance. However the payment will be made within 30 days prior to taking leave for the confinement.
6. In the absence of the branch Delegate, the recommendation of a Central Committee Member of the relevant Branch Union will be sufficient.

I abide by the above Rules

Date :

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Signature of Applicant